

The Children's Reading Foundation

Chairman Delvin said they received notice that Nancy Kerr, President of The Children's Reading Foundation was retiring, and he had a letter prepared for the Board to sign thanking her for her service. The Board agreed to sign the letter.

Interlocal agreement for MATRICS

Chairman Delvin said that Ryan Brown had been working on revisions to the MATRICS interlocal agreement and he would present that to the Board next week. He mentioned that he had discussions with the City of Pasco and Kennewick so they were aware a new agreement would be coming.

The Board briefly recessed, reconvening 9:35 a.m.

Executive Session – Pending Litigation

The Board went into executive session at 9:35 a.m. with DPA Ryan Brown to discuss pending litigation for approximately 10 minutes. Also present were Steve Hallstrom, Loretta Smith Kelty, David Sparks, and Cami McKenzie. The Board came out at 9:45 a.m. Mr. Brown stated the Board discussed pending litigation but took no action.

Executive Session – Labor Negotiations

The Board went into executive session at 9:46 a.m. with DPA Steve Hallstrom to discuss the County's position or strategy regarding ongoing labor negotiations for up to 15 minutes. Also present were Ryan Brown, Loretta Smith Kelty, David Sparks, and Cami McKenzie. The Board came out at 10:03 a.m. Mr. Hallstrom said the Board discussed labor negotiations but took no action.

Executive Session – Performance of Public Employee

The Board went into executive session at 10:03 a.m. for up to 15 minutes to discuss the performance of a public employee. Also present were David Sparks and Loretta Smith Kelty. The Board came out at 10:15 a.m. It was stated that no action was taken in executive session.

Vouchers

Check Date: 04/15/2015

Payroll Draw Checks

Warrant #: 238449-238457

Direct Deposit #: 103568-103753

Total all funds: \$100,883.00

Payroll Draw Deductions – Transfers
Taxes #: 101150415
Total all funds: \$33,274.88

Check Date: 04/17/2015

Warrant #: 120017-120052
Total all funds: \$719.01

Warrant #: 120053-120092
Total all funds: \$13,223.74

Warrant #: 120093-120278
Total all funds: \$1,795,104.36

Transfers #: 04171501-04171510
Total all funds: \$657,055.62

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2015-296: Agreement w/Comstor Information Management Inc. for Maintenance & Repair Services
- 2015-297: Terminating Contract for Janitorial Services
- 2015-298: Award of Janitorial Services to ABM Janitorial Services
- 2015-299: Line Item Transfer, Fund No. 0124-101, Dept. 000
- 2015-300: Contract w/Pacific Fire Inspection Services for Backflow Assemblies Testing
- 2015-301: Agreement w/Dept of Social & Health Services for Chemical Dependency Prevention
- 2015-302: Line Item Transfer, Fund No. 0502-101, Dept. 000
- 2015-303: Line Item Transfer, Fund No. 0115-101, Dept. 174
- 2015-304: Amended Juvenile Indigent Defense Agreement w/J Azure
- 2015-305: Legal Representation Agreement w/S Johnson for Superior Court Drug Court Program
- 2015-306: Voluntary Employee Beneficiary Association Policy & Procedure; Amending Resolution 2014-350
- 2015-307: Appointment of M Eddie to the Benton County Horticultural Pest and Disease Board
- 2015-308: Establishing A Public Works Program Coordinator Classification Description & Salary Grade
- 2015-309: Purchase Authorization of Utility Vehicle From RN Tri-Cities LLC
- 2015-310: Amending Resolution 2014-439 Regarding Interlocal Agreement w/City of Kennewick for 2014 Byrne Justice Assistance Grant
- 2015-311: Agreement w/M Dolven for Courthouse Facilitator Services

There being no further business before the Board, the meeting adjourned at approximately 10:15 a.m.

Clerk of the Board

Chairman

NEW ARTICLES MAY 11, 2015

Benton County commissioner leads charge to privatize crisis care

HIGHLIGHTS

Commissioner Shon Small said the switch would provide more efficient and improved services to mentally ill people, reduce the county's liability and free up an estimated half-million dollars for enhanced care.



i

Tyler Richardson - Tri-City Herald

Commissioner Shon Small is leading a charge to privatize mental health services in Benton County, a move that would eliminate the Crisis Response Unit in Kennewick.

The county would no longer provide crisis response and other mental health services. Instead, a private agency would create a "one-stop shop" for a range of services.

Small contends the switch would provide more efficient and improved services to mentally ill people, reduce the county's liability and free up an estimated half-million dollars for enhanced care.

It also would put Benton County in line with the state's vision to combine its chemical dependency, mental health and health care systems by 2020, he said.

Crisis response officials declined to be interviewed about Small's proposal, but several spoke out at a recent public forum, questioning if it would improve services. And it's unclear if Franklin County would follow suit.

The Crisis Response Unit is a bicounty agency that specializes in crisis intervention, often referring clients to other providers for long-term mental health care. It operates as part of the Benton-Franklin Human Services Department and had more than 18,500 contacts and calls for service in 2014.

Some of the 26 employees would lose their jobs, Small said. The number of positions that would be cut has not yet been identified.

The county would not have to pay rent on the new Crisis Response Unit building on North Morain Street, which staff recently moved into.

That money, Small said, would then be "put back in the community" to improve mental health care programs.

The commissioner says the idea is in the "investigation stage" and there is no time frame for a change.

"I have had some time to take a look at the big picture of things, he said. "I truly believe this is in the best interest of the consumers.

Neither of the other commissioners, Jerome Delvin and Jim Beaver, would return calls to talk about the proposal. However, at a recent meeting, both said it should be studied more.

Linda Robb, director of the Benton Franklin Human Services Department, declined to talk about the issue with the Herald. She expressed concerns at the same meeting, saying funding would be lost, positions erased and longtime staff affected.

Gordon Cable, Crisis administrator, also could not be reached by the Herald. Kyle Sullivan, a supervisor at Crisis, said he was not permitted to talk about the issue.

Some Crisis staff spoke out at the recent community meeting, addressing concern over their jobs and whether the move would actually improve services for mentally ill people.

William Hanning told Small and others he is concerned the move would throw off his treatment plan and lead to a potential mental breakdown.

Hanning has battled bipolar disorder, post-traumatic stress disorder, general anxiety and a panic disorder for years, he said. The mental health issues have led to suicidal and homicidal thoughts.

Over the last six months, Crisis staff and others have helped Hanning begin to turn his life around, he said. He is scared new staff and a building switch could lead him back down a dark path.

"I was really beat up when I got here. I was scared, I was hurt, I was lonely, and they showed me compassion and I began to get better. I began to heal, Hanning said. "If I start feeling paranoid or depressed, I have no one to go to if they take Crisis away.

Small has already identified Lourdes Health Network in Pasco as a good fit to take over providing services currently offered by the Crisis Response

Unit. However, the county would likely seek requests for proposals for these services.

Small is adamant that no deal between the county and Lourdes has been struck. Barbara Mead, vice president of behavioral health and physician clinics at Lourdes, confirmed at a community meeting that no deal is in place.

However, Small is optimistic that a majority of the positions at the Crisis Response Unit could be saved if Lourdes is awarded the contract.

His vision is to merge staff at Crisis with staff at Lourdes to create a "best-of-the-best" team of mental health professionals, he said.

"It would be a lot more conformed under a one-stop shop, Small said. "A person actually goes to one place and has their needs met. Right now you go to Crisis Response, get assessed, then subcontracted out to someone else. A majority go to Lourdes.

Franklin County commissioners have had discussions about the topic, though there has not been any formal recommendation or action, Commissioner Brad Peck confirmed. They also have expressed interest in seeing a request for proposals.

"The board is not adverse to considering privatization, but (also) we don't feel like we have the necessary information and data to determine if this idea is in the best interest of our constituents, Peck said.

Small would like to see Franklin County follow suit, he said.

"We would much rather go hand in hand and dissolve (Crisis) jointly so the people of our counties know this is right move, he said.

Small understands concerns from staff and others, but moving Crisis will lead to better care for mentally ill people, he said.

"The transition will be smooth, Small said.



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Comments

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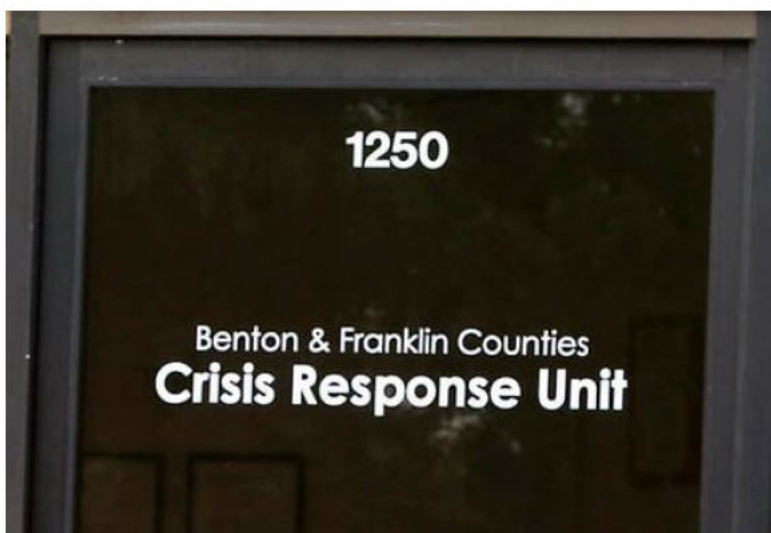
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NEW ARTICLES MAY 13, 2015

Benton, Franklin counties to meet on future of Crisis Response

HIGHLIGHTS

Benton and Franklin county commissioners plan a conference call Friday to discuss the future of the bicounty Crisis Response Unit. Franklin County wants more information on possibly privatizing the services.



Geoff Folsom - Tri-City Herald

Benton and Franklin county commissioners plan a conference call meeting May 15 to discuss the future of the bicounty Crisis Response Unit.

Benton County commissioners have discussed possibly privatizing mental health and crisis intervention services. Now they plan to share more information on the issue with Franklin County, said Benton County Commissioner Shon Small.

Small does not expect a decision to be made during the meeting.

"There are going to be a few stops on the journey to the final destination," he said.

Franklin commissioners briefly discussed the special meeting at their regular board meeting Wednesday. Commission Chairman Brad Peck said it is clear that Small and the Benton commissioners are the primary advocates for privatizing Crisis Response, a division of the bicounty Human Services department.

Peck said he's not generally opposed to privatizing services, but doesn't have enough information on the issue.

Human Services Director Linda Robb asked Franklin commissioners whether the meeting would be in open or closed session.

Peck said the Franklin commissioners had no reason to close the meeting to the public, but didn't know about Benton County.

"It wouldn't surprise me if they did," he said.

Small said later Wednesday that he might ask to go into executive session to discuss an "employee performance" issue related to Crisis Response.

The state public meetings law allows the commissioners to receive or evaluate complaints or charges against a public employee behind closed doors unless the employee asks for the session to be open.

They also can review an employee's performance in private, but any action from hiring and firing to setting a salary or disciplining an employee must be done in public.

Small has said privatizing Crisis Response would help put Benton County in line with the state's vision to combine chemical dependency, mental health and health care systems by 2020.

He contends the switch would provide more efficient and improved services to mentally ill people, reduce the county's liability and free up an estimated half-million dollars for enhanced care. The savings would come from cutting some of the agency's 26 employees and from not having to rent an office.

Small has identified Lourdes Health Network of Pasco as a good fit for taking over services now offered by the crisis unit, but he said the county likely would seek bids for the services. Crisis Response had more than 18,500 contacts and calls for service last year.

How the other programs operated by Benton-Franklin Human Services, including a system that serves as a one-stop shop for homeless people seeking housing, would operate in the future has yet to be determined, Small said.

"These other branches that Human Services is the umbrella for, those services will always take place," he said. "I just don't know what they will fall under."

Last year, Small called for splitting away from Franklin County on some services they now operate jointly.

Discussions between the counties have slowed while they waited for a state attorney general's opinion on whether they can legally meet together in person outside their own county.

Gov. Jay Inslee recently signed a bill, sponsored by Rep. Larry Haler, R-Richland, that allows for bicounty meetings, but it doesn't go into effect until July. So, the May 15 meeting will be via conference call.

"Due to all the changes, it makes it very difficult when Benton and Franklin counties have a tough time even meeting together," Small said.

The public meeting is scheduled to start at 1 p.m. Franklin County commissioners meet at the courthouse, 1016 N. Fourth Ave. in Pasco, while Benton County commissioners meet at the Planning Annex, 1002 Dudley Ave. in Prosser.



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Comments

LOCAL AUGUST 5, 2015

Commissioner: Benton Franklin human services in need of new leadership

HIGHLIGHTS

Benton County officials have lost confidence in Linda Robb due to ongoing management issues within the bicounty department, said Commissioner Jerome Delvin.

Tyler Richardson - Tri-City Herald

Linda Robb could officially be out by the end of the week as the leader of the human services department in Benton and Franklin counties.

Benton County officials have lost confidence in Robb because of ongoing management issues within the bicounty department, Commissioner Jerome Delvin said.

Benton County officials plan to deliver a letter to Robb, who has been on administrative leave for unspecified reasons, that may spell the end for the executive director.

Delvin would not confirm whether the letter is an official notice of termination or what issues commissioners have with the job Robb has done.

However, the chairman of the Benton County board told the Herald the "writing is on the wall" that Robb will no longer lead the human services department.

"There are dedicated employees (in the human services department), Delvin said. "We just need to get a leader in there that can lead.

Robb could not be reached to talk about her potential departure. Delvin said it is possible Robb could resign from her position.

Franklin County Commissioner Brad Peck does not support the letter being given to Robb, he said Wednesday. He stated it was premature and additional information is needed before a decision could be made.

"Personally I have not seen any performance issues that rise to the level of needing a replacement, Peck said.

Commissioners from Benton and Franklin counties held a meeting Wednesday to discuss personnel and other matters within the department. They met in executive session for almost an hour to talk about the personnel issues.

During the public part of the meeting, Delvin motioned for the letter, which was reviewed in executive session, to be delivered to Robb by Benton County officials.

Franklin County Prosecutor Shawn Sant told commissioners his office is waiting on information it requested and advised waiting on a final decision regarding Robb's job status.

Both Peck and Delvin confirmed there are no allegations of criminal wrongdoing on Robb's part.

There are several positions open within the human services department, including finance and an administrative assistant, Delvin said.

Delvin said Kyle Sullivan, a former supervisor at Crisis Response in Kennewick, is currently overseeing the department.

Also during the meeting, commissioners discussed the closing of the only detox center in the Tri-Cities, which was operated by Tri-Cities Community Health.

The center was shut down in June following a state audit, which determined the facility could no longer house patients with mental health and training and documentation.

tract so the facility can be reopened, Delvin said. However,



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LOCAL AUGUST 11, 2015

Head of bicounty human services department fired, commissioner says lawsuit possible

HIGHLIGHTS

After weeks of discussions between county commissioners, Linda Robb has officially been fired as the head of the Benton-Franklin Human Services Department

Tyler Richardson - Tri-City Herald

After weeks of discussions between county commissioners, Linda Robb has officially been fired as the head of the Benton-Franklin Human Services Department.

Robb was placed on administrative leave more than two weeks ago for unspecified reasons and handed a termination letter by Benton County officials following a bicounty meeting last week.

Commissioner Jerome Delvin, chair of the Benton County board, would not discuss the specifics of Robb's firing, saying it's possible the former executive director could sue the county.

Delvin reiterated statements he made to the Herald last week that Benton County officials had lost confidence in Robb to lead the department, which provides mental health, chemical dependency and housing services to citizens in both counties.

Kyle Sullivan, a former supervisor with Crisis Response, an agency under the human services umbrella, is currently running the department.

There have been ongoing management issues since Robb was hired away from Catholic Family & Child Services in 2014 to replace Ed Thornbrugh, Delvin said. Robb was given the chance to resign.

Commissioners from both sides of the river have held bicounty meetings over the last two weeks to discuss personnel issues within the department and the future of human services in the Tri-Cities.

Commissioners have talked about the closing of a detox center following a state audit, the possibility of privatizing mental health care and Robb's job status.

Franklin County Commissioner Brad Peck expressed concern at last week's meeting that the termination letter may have been delivered prematurely.

Shawn Sant, Franklin County prosecutor, told commissioners his office requested and was waiting to receive more information regarding Robb's job status. The prosecutor advised commissioners to hold off on making a decision on Robb until the information was reviewed.

"Personally, I have not seen any performance issues that rise to the level of needing a replacement," Peck told the Herald following the Aug. 5 meeting.

Commissioners have confirmed there are no allegations of criminal wrongdoing linked to the firing.

Robb was the clinical director at Catholic Family for 16 years after spending several years with Lourdes Counseling Center. The Herald reported at the time of her hiring in May 2014 that her annual salary was about \$85,000.

Robb, who holds a master's degree in clinical psychology from Wichita State University, beat out about 40 applicants for the job.

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MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, August 4, 2015, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Jerome Delvin
Commissioner Shon Small
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Assistant Engineer Matt Rassmussen; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Auditor Brenda Chilton; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Bob Woody, IT Department; Treasurer Duane Davidson; Undersheriff Jerry Hatcher; Marianne Ophardt, WSU; DPA Reid Hay and DPA Steve Hallstrom; Mary Heather Ames, Public Works; Assessor Bill Spencer; DPA Ryan Brown; Personnel Manager Lexi Wingfield.

Approval of Minutes

The Minutes of July 28, 2015 were approved.

Review Agenda

Chairman Delvin said that item "d" (Wondrack Letter of Agreement) was being pulled.

Consent Agenda

MOTION: Commissioner Small moved to approve items "a" through "f", pulling "d". Commissioner Beaver seconded and upon vote, the Board approved the following:

Assessor

- a. Salary Request Statement

Information Technology

- b. Purchase of Additional Memory for Cisco UCS Blades From Ednetics, Inc.

Office of Public Defense

- c. Agreement w/M Alexander for Public Defense Services for Cause No. 15-5-00018-5

Public Works

- e. Consulting Agreement for On-Call Surveying Services w/Huibregtse, Louman Associates
- f. Payment of On-Site Win-Cams Training w/Cascade Software Systems, Inc.

MATRICS Interlocal Agreement

Chairman Delvin presented the proposed interlocal agreement. He said it put them one step closer and gave them 120 days to accomplish the other tasks or it would start back to the beginning.

MOTION: Commissioner Small moved to approve the final proposed agreement for MATRICS as presented. Commissioner Beaver seconded.

Discussion

Commissioner Beaver said it gave 120 days to get it worked out and see if their programs could come together.

Upon vote, the motion carried unanimously.

Public Safety Tax Update

Loretta Smith Kelty gave a Powerpoint presentation and briefly discussed the following:

- Phase I
 - Space Needs – currently getting drawings for PA Civil and OPD; WSU and Human Services were yet to be determined
 - Define Programs – working with the City of Kennewick to build a facility for Boys & Girls Club (would be using VIT money not public safety [\$130,000]; once it was built they would look at using public safety money)
- Phase II
 - Approve a Mental Health Manager - complete 3/15
 - Establish Reserve Fund – complete 3/15
- Phase III
 - Approved Budget Requests – complete 7/15
- Status – Hiring Positions
 - Mental Health Manager – having difficult time hiring for position
 - Superior Court Judge – 9/15
 - Legal Process Assistant (tbd after Judge)
 - Deputy Prosecuting Attorney – 9/15
 - Legal Secretary – 9/15
 - Office of Public Defense – Contract Attorney –tbd
 - Sheriff Deputy – complete 7/15
 - Inmate Processing Specialists – hiring process in the works
- Phase IV
 - Authorize Budget Requests – 10/15

Ms. Smith Kelty said she was looking for approval to go to public hearing on the four deputies, four vehicles, and the inmate management system and radio maintenance for the four deputies. Undersheriff Hatcher described the hiring process for a deputy and said it was pretty complex.

He said they contracted with WA Public Safety and once they passed that test they would move forward with civil service, background checks, polygraph and psych testing, ordering a vehicle, and six months at the academy. He said it took well over a year to get a deputy on the road and it was a pretty long in-depth process.

The Board gave approval to move forward on the public hearing.

PEDA Update

Deb Heintz briefly updated the Board and mentioned the following:

- Results of survey - TRIDEC will be signing an agreement to bring in more food and beverage business
- Legends event – annual fund raising event for The Clore Center
- Wine & Food Festival
- Washington Small Business – press release (building permits and construction numbers)

WSU – Programming & Beef Cattle Research Update

Don Llewellyn, program director, discussed grants received for his program and said he wrote a grant to WSU to gather funding for a grad student on applied research and his educational program. He said WSU worked with him and he introduced grad student Ely Walker who would be with them for two years to work on his Master's program.

Unscheduled Visitors

Fire Chief Huntington, City of Richland, thanked the Board for its support for the interlocal agreement and said the chiefs were fully behind the agreement and ready and willing to make it successful.

Fire Chief Duncan, Benton County #2, talked about the use of fire breaks. He said that Benton #2 had been using them for 2 years but landowners were sometimes opposed; there were issues with wind causing problems with dust and private owners allowing them to cut on their land. He said they received approval from Fish & Wildlife to use fire breaks on their land and had good cooperation and were using it as a training method. Clean Air Authority did have a problem with the blowing dust.

Chairman Delvin asked if it was worth it to put a task force together and Chief Duncan said he was not sure but they were just taking the opportunities as they arose.

Howard Ellison, Kennewick, CID board member, inquired about using the rock quarry owned by the County. He said in the past they had an agreement to use it and it was the right mix for maintaining the edges of the irrigation canal, however, the contract had expired and he didn't know who to talk to about renewing it. He said it was a really a problem for them without it since it cost a lot more on the open market. He said there was some discussion about purchasing

the land; he indicated there was a lot of product there and they didn't use much but did have a need.

Matt Rassmussen from the audience commented that originally the County didn't think they could use the material. However, it was re-evaluated and determined to be a quality product and had value to the County and they did not want to consider selling the property.

Chairman Delvin commented they were also working on some other CID issues that needed to be resolved and when Dan Ford came back from vacation, he would be willing to set up a meeting to discuss it.

Commissioner Small said the decision we made was made to utilize the County's own product to be more resourceful and not for any other reason.

Melissa Van Dyke, said she owned a house on Johnson and Wilgus Road, bought a year ago and they had no idea the intersection was so terrible. She said there was an accident last week because somebody blew through the stop sign and that people would drive by at 80 to 90 mph and she was not exaggerating. She said they were trying to make their corner visible by trimming trees, etc. and would do whatever they could to assist. She expressed her concern about the safety of her children and animals and requested a 4-way stop sign on Johnson Road. She said that Public Works came out to review the area but she was upset a study had to be done and believed this needed to be a priority.

Matt Rassmussen said they followed the Uniform Traffic Design Guidelines and the first step for a 4-way stop was to collect data to see if the volume met the criteria, although he didn't think it would. However, poor site distance might be justification. He said they would be putting a "Stop Ahead" sign on the northbound road would look at a bigger stop sign and putting in stop bars. He said they were putting the counter out this week and it would take about three days to collect the data.

Harold Bender, Benton County, said he walked away from that accident last week and his wife was at home recovering from her injuries. He said he had seen numerous accidents at that site and had a friend that was killed years ago. He expressed his displeasure with the County and was very upset because he felt something could have been done prior to this date. He said the accident was due to speed and visibility.

Chairman Delvin said the issue was just now brought to their attention and they were attempting to do something.

Merlin Brown said in 1955 he worked for Benton County as a road superintendent and that something needed to be done there. He said "the buck stops here" and Benton County can do something. He said he was concerned there were not enough workers in Prosser and was also concerned about the current vegetation program.

Commissioner Small said the Public Works crew had been out to the intersection and they had asked for a bigger stop sign.

Mr. Sparks said this Board had made some changes this year and they were implementing new policies and procedures. He said they were in the process of hiring more maintenance people for Prosser and were making a lot of changes; he said they wanted to stop studying and start implementing.

Ms. Van Dyke commented there had not been any maintenance done at her property this year. However, they were currently out there working on it and she believed it could be fixed and they would do whatever they could to help.

Other Business

Chairman Delvin said they received a letter from Wahkiakum County Commissioners asking for a letter in support to have the Governor delay the DOE Biosolids issue. The Board agreed.

The board briefly recessed, reconvening at 10:16 a.m.

Executive Session – Pending and Potential Litigation

The Board went into executive session at 10:16 a.m. for 15 minutes to discuss pending and potential litigation. Present were DPA Ryan Brown, DPA Reid Hay, DPA Steve Hallstrom, Loretta Smith Kelty, Lexi Wingfield, David Sparks, Cami McKenzie, and Auditor Brenda Chilton.

The Board came out at 10:31 a.m. No decisions were made in executive session.

Executive Session – Performance of Public Official

The Board went into executive session at 10:31 a.m. with DPA Steve Hallstrom for up to 30 minutes to discuss the performance of a public official. Also present were David Sparks, Loretta Smith Kelty, Ryan Brown, Lexi Wingfield, and Cami McKenzie. The Board came out at 11:01 a.m. The Board went back into executive session for up to an additional 15 minutes. The Board came out at 11:10 a.m. No decisions were made in executive session.

Vouchers

Check Date: 07/17/2015 (CORRECTED)

Transfers #: 07170509, 07171501-07171506

Transfers #: 07171508, 07171510-17171515

Total all funds: \$645,670.98

Check Date: 07/31/2015

Warrant #: 125668-125814

Total all funds: \$4,800.90

Transfers #: 07311501-07311507
Total all funds: \$763,614.43

Warrants #: 125820-125931
Total all funds: \$509,167.78

Warrants #: 125932
Total all funds: \$2,000.00

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2015-535: Purchase of Additional Memory for Cisco UCS Blades From Ednetics, Inc.
- 2015-536: Agreement w/M Alexander for Public Defense Services for Cause
No. 15-5-00018-5
- 2015-537: Consulting Agreement for On-Call Surveying Services w/Huibregtse, Louman
Associates
- 2015-538: Payment of On-Site Win-Cams Training w/Cascade Software Systems, Inc.
- 2015-539: 2015 Interlocal Cooperation Agreement – Multi-Agency Three Rivers
Information & Communications Services (MATRICS)

There being no further business before the Board, the meeting adjourned at approximately 11:10 a.m.

Clerk of the Board

Chairman

Benton County Commissioners

Jerome Delvin, Chairman
Shon Small, Chair Pro Tem
James R. Beaver, Member
(509) 786-5600
(509) 736-3080 (toll-free from Tri-Cities)

BENTON AND FRANKLIN COUNTIES

Franklin County Commissioners

Brad Peck, Chairman
Rick Miller, Chair Pro Tem
Robert E. Koch, Member
(509) 545-3535

REVISED AGENDA (Location Change)

BENTON and FRANKLIN COUNTIES
Special Bi-County Meeting
Wednesday, August 5, 2015

Franklin County Courthouse

Commissioners' Meeting Room
1016 North 4th Avenue
Pasco, WA 99301

2:00 pm Call to Order

► Discussion & Possible Decision – Future of Human Services

--Detox Contract Cancellation Notice

► Executive Session : Review Performance of a Public Employee

► Possible Management Decision Regarding a Public Employee

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for August 5, 2015
Special Bi-County Board Meeting

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Boards of Benton County Commissioners and Franklin County Commissioners met on the above date.

Commissioners present representing Franklin County were Franklin County Chairman Brad Peck, Chair Pro Tem Rick Miller, and Commissioner Bob Koch participating by telephone.

Commissioners present representing Benton County were Benton County Chairman Jerome Delvin, Chair Pro Tem Shon Small, and Commissioner James R. Beaver.

Also present: Jerrod MacPherson, Interim County Administrator; and Valerie Loffler, Clerk to the Board, and others in the audience.

The meeting convened at 2:00 pm.

HUMAN SERVICES (2:00 pm)

Benton County Commission Chairman Jerome Delvin announced the purpose of the joint meeting is to discuss the future of Human Services.

Executive Session at 2:03 pm pursuant to RCW 42.30.110(1)(g) regarding performance of a public employee expected to last up to 30 minutes.

Open Session at 2:34 pm.

Executive Session continued at 2:36 pm expected to last up to 15 minutes.

Open Session at 2:51 pm.

Recessed at 2:52 pm.

Reconvened at 3:10 pm.

Executive Session at 3:13 pm pursuant to RCW 42.30.110(1)(g) regarding performance of a public employee.

Open Session at 3:24 pm.

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for August 5, 2015
Special Bi-County Board Meeting

Franklin County Prosecutor Shawn Sant said we have an outstanding request for additional information. He recommended that the Franklin County Commissioners wait to take action until we see if that information would assist the Board in making a decision. He did not know if the information we're waiting for has the potential to affect considerations or outcomes.

Motion – Mr. Delvin: I move to authorize the chairman or chairman pro tem if necessary to execute the letter to Ms. Robb that was reviewed by both Boards in executive session and that the letter be delivered by Benton County administration. Second by Mr. Beaver. 3:0 vote in favor.

Motion – Mr. Miller: I'd like to move to authorize the chairman or chairman pro tem if necessary to execute the letter to Ms. Robb that was reviewed by both Boards in executive session and that the letter be presented by Benton County administration. Second by Mr. Koch.

Mr. Peck said he intends not to support the motion. I think it is at best premature. There is still information that our prosecutor has requested. I don't see that there is a need for an immediate action here. If there were, I don't think that Benton County would have allowed this to be executed beyond today. I think time will tell as the story unfolds whether or not this was a wise course. We'll have to see how things play out.

2:1 vote in favor. Yeas: Miller and Koch. Nay: Peck.

Detox Contract (3:31 pm)

There was extensive discussion about how to proceed to provide detox services in the future due to state requirements that are mandated by the year 2020. The Boards may meet with commissioners from Yakima County as well.


Adjourned at 4:05 pm.

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for August 5, 2015
Special Bi-County Board Meeting

There being no further business, the Franklin County Board of Commissioners meeting was adjourned until August 10, 2015.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Chairman


Chairman Pro Tem


Member

Attest:


Clerk to the Board

Approved and signed September 23, 2015.

Jerome Delvin
District 1
Shon Small
District 2
James Beaver
District 3

**Board of County Commissioners
BENTON COUNTY**

David Sparks
County Administrator

Loretta Smith Kelty
Deputy County Administrator

CANCELLED

**AGENDA
BOARD OF BENTON COUNTY COMMISSIONERS**

**Special Board Meeting
Wednesday, August 5, 2015**

Benton County Justice Center
Commissioners' Board Room
7122 W. Okanogan Place, Bldg. A
Kennewick, WA 99336

6:30 pm

- Discussion on the Future of the Crisis Response Unit ~ Commissioner Small

COMMISSIONERS RECORD 64
FRANKLIN COUNTY
Commissioners' Proceedings for August 5, 2015

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Chairman Brad Peck, Chair Pro Tem Rick Miller, and Commissioner Robert E. Koch participating by phone, Interim County Administrator Jerrod MacPherson, and Clerk to the Board Valerie Loffler. The meeting convened at 9:00 a.m. with the Pledge of Allegiance.

Public Meeting - Comprehensive Plan Amendment 2015-01, City of Pasco UGA Expansion (9:01 a.m.)

Planner Greg Wendt provided an Agenda Summary Report on the City of Pasco's Comprehensive Plan Amendment 2015-01 to add 75 acres to the Urban Growth Area Boundary (Exhibit 1). The Planning Commission modified the City's request by reducing the area by five acres and recommended approval.

Chairman Peck opened the public hearing at 9:14 a.m.

Speaking in support were City of Pasco Planning Director Rick White, property owner Tom Kidwell, and Airport Manager Ron Foraker.

Chairman Peck expressed his concern that no aviation organizations or airlines were consulted for input. The discussion included concerns about zone capacity and future development.

The Board agreed to postpone any action until next week to provide additional time to consider options.

The public meeting was closed at 9:55 a.m.

WSU EXTENSION (9:56 am)

Donald Llewellyn, Ph.D., WSU Extension Agent, and WSU graduate student Eli Walker met with the Board.

Dr. Llewellyn serving the WSU Extension Livestock Production, Safety and Quality program, reported they've received nearly \$63,000 in grants for plant research to enhance their programs.

Eli Walker was introduced and discussed the focus of his master's program with a main interest in cow-calf nutrition, involving work with canola silage and inter-seeding of cereal grain-legume silage mixes.

COMMISSIONERS RECORD 64
FRANKLIN COUNTY
Commissioners' Proceedings for August 5, 2015

OFFICE BUSINESS (10:06 a.m.)

Vouchers

Motion: Mr. Miller moved for approval of fund expenditures in the amount of \$477,053.91. Second by Commissioner Koch. 3:0 vote in favor. (Exhibit 2)

<u>Fund Expenditures</u>	<u>Warrants</u>	<u>Amount Issued</u>
Current Expense	117268 117331	\$ 78,066.95
RV Park	117332	260.44
Treasurer O&M	117333	30.00
Planning/Development	117334	2,023.31
Commissary	117335 117338	4,111.30
E911	117339	9,616.54
County Roads	117340 117354	331,700.25
TRAC	117355 117371	11,719.64
Motor Vehicle/Public Works	117372 117379	4,772.82
Current Expense	117380 117390	9,455.72
Election Equipment Revolving	117391	105.46
Ending Homelessness Fund	117392 117398	23,818.84
Affordable Housing Fund	117399	772.64
	Total:	\$ 477,053.91

Motion: Mr. Miller moved for approval of payroll vouchers for August 5, 2015, for a grand total of \$932,639.28. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 3)

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
Salary Clearing Payroll:		
Payroll	63157-63229	\$ 210,697.04
Direct Deposit		353,034.34
		563,731.38
Benefits	63230-63244	334,106.90
	Total	\$ 897,838.28
Emergency Mgmt Payroll:		
Payroll	117083-117092	\$ 4,410.19
Direct Deposit		5,700.26
		10,110.45
Benefits	117093-117102	5,270.41
	Total	\$ 15,380.86

COMMISSIONERS RECORD 64
FRANKLIN COUNTY
Commissioners' Proceedings for August 5, 2015

Irrigation Payroll:

Payroll	117103-117113	\$	4,368.89
Direct Deposit			7,594.21
			<hr/> 11,963.10
Benefits	117114-117121		7,457.04
	Total	\$	<u>19,420.14</u>
Grand Total All Payrolls			<u>\$ 932,639.28</u>

Consent Agenda (10:08 a.m.)

Motion: Mr. Miller moved to approve Consent Agenda items 1 through 9. Second by Mr. Koch.

3:0 vote in favor.

1. Approval of Resolution 2015-291, renaming the 2015 Current Expense Prosecuting Attorney/Human Resources Division Budget #001-000-85 to Human Resources and approving associated budgetary allocations
2. Approval of Resolution 2015-292, executing a Professional Services Agreement with Attorney Michelle Alexander to Provide Public Defense Services in Franklin County Superior Court on a Conflict/Overflow Basis
3. Approval of Resolution 2015-293, approving the 2015 Annual Update and Accomplishment Report for submittal to WSDOT for review by the Federal Highway Administration
4. Approval of Resolution 2015-294, authorizing Franklin County Treasurer Josie Koelzer to Contract with US Bank for Charge Card Services, utilizing the State of Washington Contracting Alliance (WSCA) Program
5. Approval of Resolution 2015-295, requesting signature on Fee for Services Contract between the Juvenile Justice Center and the Pasco School District
6. Approval of Resolution 2015-296, approving Amendment No. 1 to Personal Services Agreement with Anderson Perry & Associates, Inc. for Consulting Services for County Road Maintenance Project/Hendricks Bridge Repair
7. Approval of Resolution 2015-297, approving the Professional Services Agreement with Paladin Data Systems Corporation to Purchase an Online Subscription for SMARTGov Software as a Service (SaaS)

COMMISSIONERS RECORD 64
FRANKLIN COUNTY
Commissioners' Proceedings for August 5, 2015

8. Approval of Resolution 2015-298, authorizing the United Employees Benefit Trust (UEBT) Participation Agreement for providing benefits to the full-time Bailiff employees for Benton-Franklin Counties
9. Approval of Resolution 2015-299, executing First Amendment to Agreement #14/15-DD-GW-00 to Provide Developmental Disabilities Services between Benton and Franklin Counties Department of Human Services and Goodwill Industries of the Columbia, Inc.

At 10:09 a.m. Chairman Peck announced a five-minute recess. The meeting reconvened at 10:17 a.m.

COUNTY ADMINISTRATOR (10:17 a.m.)

Executive Session

At 10:17 a.m. Chairman Peck announced a 10-minute executive session pursuant to RCW 42.30.140(4) regarding labor contract negotiations. Attorney Eric Hsu was present.

The meeting reconvened at 10:27 a.m.

Executive Session

At 10:28 a.m. Chairman Peck announced a 10-minute executive session pursuant to RCW 42.30.140(4) regarding labor negotiations. Jerrod MacPherson and Human Resources Manager Carlee Nave were present.

The meeting reconvened at 10:38 a.m.

Multi-Agency Three Rivers Information and Communication Services (MATRICS)

Chairman Peck provided a summary of the issues with the draft interlocal agreement and has asked the Prosecuting Attorney for legal review.

Executive Session

At 10:50 a.m. Chairman Peck announced a 60-minute executive session pursuant to RCW 42.30.110(1)(i) regarding agency enforcement actions, litigation or potential litigation. Prosecuting Attorney Shawn Sant and Chief Deputy Prosecuting Attorney Janet Taylor were present.

At 11:53 a.m. an extension for another 15 minutes was announced.

The meeting reconvened at 12:11 pm

COMMISSIONERS RECORD 64
FRANKLIN COUNTY
Commissioners' Proceedings for August 5, 2015

ADJOURNMENT

The meeting adjourned at 12:11 pm.

COMMISSIONERS RECORD 64
FRANKLIN COUNTY
Commissioners' Proceedings for August 5, 2015

There being no further business, the Franklin County Board of Commissioners meeting was adjourned until the Special Bi-County meeting at 2:00 p.m. held at the Benton County Justice Center in Kennewick, WA.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Chairman



Chairman Pro Tem



Member

Attest:



Clerk to the Board

Approved and signed September 23, 2015.

MINUTES

BOARDS OF BENTON AND FRANKLIN COUNTY COMMISSIONERS

Special Bi-County Board Meeting
Friday, May 15, 2015, 1:30 p.m.
Benton County Justice Center
Commissioners' Conference Room, 2nd Floor
7122 W. Okanogan Place, Bldg. A
Kennewick, WA 99336

The Honorable Boards of Benton and Franklin County Commissioners met via telephone conference call on May 15, 2015 in a special Bi-County Board Meeting held at the Benton County Justice Center by Benton County Commissioners and at the Franklin County Courthouse by Franklin County Commissioners.

Benton County

Present: Chairman Jerome Delvin
Chairman Pro-Tem Shon Small
Commissioner James Beaver

Franklin County

Present: Chairman Brad Peck
Chairman Pro-Tem Rick Miller
Commissioner Robert Koch

The meeting convened at 1:30 pm. Present in the audience: Benton County Administrator David Sparks; Benton County Deputy Administrator Loretta Smith Kelty; Alternate Clerk to the Board Marilu Flores; Deputy Prosecuting Attorneys Ryan Brown, Ryan Lukson and Steve Hallstrom; Personnel Manager Lexi Wingfield; Linda Ivey Human Services; Tri-City Herald Reporter Sarah Schilling; and Greater Columbia Behavioral Health staff and others.

Scheduled Business

Future of the Crisis Response Unit

Chairman Delvin opened the meeting at 1:30 pm to discuss the future of the Crisis Response Unit. Chairman Delvin indicated that Commissioner Small would lead the discussion

on the update. Clarification was made that the discussion would be an update and no action was to be taken on Crisis Response.

Commissioner Small began the update by giving a history on the future of the consolidated Crisis Response Center and how it currently was functioning with both Human Services Department and Greater Columbia Behavioral Health. Commissioner Small indicated that legislation passed proposing that the State would be moving towards a fully integrated health care system by 2020 that will integrate both mental health and chemical dependency services and that the current system puts the counties in direct opposition to Washington State's vision of health care. Commissioner Small discussed that by consolidating services, crisis response would be considered and referred to as a one stop center.

Commissioners discussed the benefits of consolidating to include smaller governments and perhaps providing additional funds for mental health services; increase efficiencies and overall mental health services; reducing risks to the counties and putting the counties in line with the current vision of the State by 2020. Commissioner Delvin discussed that perhaps a possible benefit would be that the counties would be out of the picture as far as liability because they would not be contractually obligated. Commissioner Peck questioned whether Benton County had received a legal opinion and commented on the fact that Franklin County had received concerns from constituents on risks and shared their concerns.

Commissioner Small recommended that he would propose an RFP. Commissioner Peck indicated that he would like more information and to address other issues about how this move would impact the people it served before Franklin County could make a decision on an RFP. Commissioner Delvin agreed that it looked like both boards wanted to consider an RFP before spending money. Commissioner Delvin recommended that each county have a commissioner on point to work together to get answers to legal, contract issues, RFP, impact on clients, and having public hearings to get answers. It was determined that Commissioner Koch would be the Commissioner on point for Franklin County with Commissioner Small for Benton County. It was recommended that each county have two weeks for each county to discuss among themselves and gather relevant questions.

Commissioner Small invited Ken Roughton, Director from Greater Columbia Behavior Health to answer questions pertaining to a more defined purpose of a consolidated crisis; the services to be performed and impacts to the consumers. Commissioner Beaver indicated that if

there was an opportunity to better serve the consumers and save money, an RFP would be agreeable and both boards agreed.

Executive Session: Executive session to review the performance of a public employee did not occur. Franklin County did not advertise and their legal counsel did not recommend an executive session. Franklin County took a vote with the majority agreeing not to have the executive session.

There being no further business before the Boards, the meeting adjourned at 2:25 pm.

Clerk of the Board

Chairman

COMMISSIONERS RECORD 57
FRANKLIN COUNTY
Commissioners' Proceedings for May 27, 2015

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Chairman Brad Peck, Chair Pro Tem Rick Miller, Commissioner Robert E. Koch, Interim County Administrator Jerrod MacPherson, and Clerk to the Board Valerie Loffler. The meeting convened at 9:00 am with the Pledge of Allegiance.

OFFICE BUSINESS (9:02 a.m.)

Vouchers

Motion: Mr. Koch moved for approval of vouchers dated May 27, 2015, for a grand total of \$184,835.87. Second by Commissioner Miller. 3:0 vote in favor. (Exhibit 1)

FUND Expenditures	WARRANTS		AMOUNT ISSUED
TRAC Operations	114208	114225	20,283.13
Current Expense	114226	114272	27,159.60
Enhanced 911/State Contract	114336	114346	18,946.70
Current Expense	114347	114374	33,349.24
Sheriff's Narcotic Trust	114375	***	543.55
Jail Commissary	114376	114377	710.22
FC Capital Improvements	114378	114379	6,750.50
Current Expense	114380	114389	31,856.99
Trail Court Improvements	114390	114392	947.86
Boating Safety	114393	***	179.19
Sheriff Sex Offender	114394	114395	173.75
Enhanced 911/State Contract	114396	***	484.00
.3% Criminal Justice Const	114397	114398	597.92
Current Expense	114399	114415	39,075.48
Auditor O & M	114416	114417	525.74
Ending Homelessness Fund	114418	114426	3,252.00
TOTAL			<u>\$184,835.87</u>

Motion: Mr. Koch moved for approval of vouchers dated May 27, 2015, in the total amount of \$123,930.85. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 2)

COMMISSIONERS RECORD 57
FRANKLIN COUNTY
Commissioners' Proceedings for May 27, 2015

Motion: Mr. Miller moved to approve a salary range of \$125,000 to \$145,000 with a performance based bonus to be included up to a maximum of \$145,000. Second by Mr. Koch. 3:0 vote in favor.

At 10:48 a.m. Chairman Peck recessed the meeting for 10 minutes. The meeting reconvened at 10:59 a.m.

Executive Sessions

At 10:59 a.m. Senior Deputy Prosecuting Attorney Janet Taylor announced a 15-minute executive session pursuant to RCW 42.30.140(4) to discuss labor negotiations. The meeting reconvened at 11: 15 a.m.

At 11: 15 a.m. Chairman Peck announced another 20-minute executive session pursuant to RCW 42.30.110(1) (g) to discuss the performance of a public employee. The meeting reconvened at 11:38 a.m.

OTHER BUSINESS (11:39 a.m.)

Chairman Peck discussed current applicants for the TRAC Advisory Board. One applicant is ineligible because she lives outside the County. The other applicant is David Dorsett. Without objection, the Commissioners agreed to appoint Mr. Dorsett. A formal resolution will follow on the Consent Agenda for June 3rd.

Commissioner Koch asked for thoughts on ATV's in Franklin County. Chairman Peck responded that he wants the Sheriff to play into any decision.

Adjourned at 11:42 a.m.

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, July 15, 2014, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman James Beaver
Commissioner Shon Small
Commissioner Jerome Delvin
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Public Works Manager Daniel Ford; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Auditor Brenda Chilton; District Court Administrator Jacki Lahtinen; Bob Woody, IT Department; GIS Manager Mary Phillips; Michelle Simpson, Treasurer; Darryl Banks, Juvenile; Linda Robb, Human Services Administrator; Duane Davidson, Treasurer; Florinda Paez, GIS; Bryan Thorp and Nicole Kirby, Public Works; Capt. Vannoy, Sheriff's Office.

Approval of Minutes

The Minutes of July 8, 2014 were approved.

Consent Agenda

MOTION: Commissioner Small moved to approve the consent agenda items "a" through "l". Commissioner Delvin seconded and upon vote, the Board approved the following:

Commissioners

- a. Line Item Transfer, Fund No. 0504-101, Dept. 000
- b. Appointment of H Rickard to the Benton County Public Facilities District, Position #3
- c. Reappointment of E Kuhn to the Benton County Public Facilities District, Position #2
- d. Reappointment of D Liikala to the Benton County Public Facilities District, Position #1

Facilities

- e. Line Item Transfer, Fund No. 0000-101, Dept. 110

Human Services

- f. Contract w/ABM Janitorial Services-South Central, Inc. for Janitorial Services

Information Technologies

- g. Purchase Authorization of Toner & Ink Cartridges from The Office Pal
- h. Line Item Transfer, Fund 0502-101, Dept. 000

Juvenile

- i. Amended Contract w/Washington State DSHS for Aggression Replacement Training Consultation
- j. Juvenile Detention Alternatives Grant Application w/DSHS, Office of Juvenile Justice

Protective Inspection

- k. Line Item Transfer, Fund No. 0149-101, Dept. 000

Sheriff

- l. Business Consultant Agreement w/Randall L. Barnes

Public Hearing - 2015 – 2020 Six-Year Road Program

Daniel Ford and Nicole Kirby presented the Six-Year Road Program for 2015-2020. Mr. Ford pointed out they made some changes to the plan and road program after listening to the public, specifically Hanks Road, speed limit concerns, surface road concerns, and use of certain roads. He said they were revitalizing the maintenance program; taking local access roads out that didn't need attention every year and moving those funds to others that did. He wanted to give more attention to service conditions of some roads and deal with maintenance on a daily basis instead of large quantity projects to help keep roads from deteriorating. Additionally, they discussed different revenue sources as outlined in the program.

As there was no one present to testify, the public hearing was closed.

MOTION: Commissioner Small moved to approve the 2015-2020 Six-Year Road Program for Benton County. Commissioner Delvin seconded and upon vote, the motion carried.

WASPC RSO Grant

Cpt. Vannoy presented the agreement for the grant award to the Sheriff's office in the amount of \$134,444.08 for the FY 2014 Registered Sex Offender Address and Residency Verification Program. He said it covered one full-time employee and associated costs.

MOTION: Commissioner Small moved to approve the resolution authorizing the agreement between Washington Association of Sheriffs & Police Chiefs and Benton County Sheriff's Office for the FY 2014 Registered Sex Offender Address and Residency Verification Program Award in the amount of \$134,444.08. Commissioner Delvin seconded and upon vote, the motion carried unanimously.

Grant Agreement –Marijuana Eradication Program

Captain Vannoy presented the agreement for the FY 2014 Marijuana Eradication Program grant award in the amount of \$3,000. He indicated the money was mainly used for rental and storage.

MOTION: Commissioner Small moved to approve the Resolution and Agreement between Benton County and Washington State Patrol for grant funding in the amount of \$3,000 to participate in the FY 2014 Marijuana Eradication Program and authorize the Chairman to sign said agreement. Commissioner Delvin seconded and upon vote, the motion carried.

Grant Agreement – 2013 Continuum of Care Program - HUD

Tracy Diaz via/videoconference said the Shelter Plus Care Program, now Continuum of Care Program had a direct contract with HUD and they would like to enter into an additional agreement in the amount of \$87,915. She indicated they had this agreement for 10 plus years but it was not approved as to form by the PA's office due to some contract language the State was not willing to change. She said it was a low risk contract and provided necessary services within the community and recommended the Board approve the contract.

Commissioner Delvin said he read the email from Ryan Lukson and indicated he felt it was sloppy work on the State's behalf regarding the paperwork.

MOTION: Commissioner Small moved to approve the 2013 Continuum of Care Program Grant Agreement as presented. Commissioner Delvin seconded.

Discussion

Chairman Beaver said they continued to have these problems with the agreements and wanted to send a letter to the agencies outlining the concerns of legal regarding approving the agreements.

Commissioner Small said they had sent letters before but they still were not changing the language in the agreements. Chairman Beaver indicated he wanted to keep sending the letters outlining the County's concerns.

Upon vote, the motion carried unanimously.

City of Kennewick – Pretreatment Act – Juvenile

Darryl Banks said the City of Kennewick enacted a "Pretreatment Act" requiring a pretreatment device be installed at the Juvenile Center prior to March 1, 2016 for fats, oils and greases. He said they published an RFQ and two firms responded and they were requesting to negotiate a price and potential contract to install the device.

MOTION: Commissioner Small moved to approve the review team to negotiate a price and potential contract with Harms Engineering Inc. to design a pretreatment system. Commissioner Delvin seconded and upon vote, the motion carried.

Additional Security for Juvenile Courtroom

Mr. Banks stated the Supreme Court amended the Juvenile Court Rule prohibiting the use of shackles on juvenile respondents in the courtroom.

He said he was asking for a second armed security person in the Courtroom to address this safety issue and indicated the cost for 30 hours per week would be \$43,300 per year (\$29,150 for Benton County).

Commissioner Small asked about the prior reduction of Juvenile's budget and Mr. Sparks indicated it was because Franklin County had reduced its budget.

The Board indicated it wanted to know Franklin County's position on this issue. Additionally, if they could find the money in their budget for the remainder of 2014 and then see if they could prioritize it for future budgets and address it in the new budget proposal.

ATV Discussion – Continued

Commissioner Small said after reviewing the maps provided GIS, he did not feel it was advantageous to go forward since it would only assist a small amount of people and that Benton County did not have enough contiguous roads that would be affected by this ordinance.

The Board agreed to not pursue the matter.

Other Business

Commissioner Delvin said that WSAC was looking for individuals to be part of the legislative steering committee and that he was willing to do that again. The Board agreed.

Commissioner Small said the Crisis Center was going to be able to make some changes and fill part of the shortage of funds and would now only be short \$40,000.

Chairman Beaver said he received a compliment about the county team and current Commissioners. Additionally, he discussed cancelling some meetings in the summer. Mr. Sparks said he would manage the agenda and see if any items could be pushed forward. The Board agreed.

Vouchers

Check Date: 07/11/2014
Warrant #: 105295
Total all funds: \$15,000.00

Check Date: 07/11/2014
Procurement Cards #: 0714
Total all funds: \$180,896.33

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

2014-531: Line Item Transfer, Fund No. 0504-101, Dept. 000
2014-532: Appointment of H Rickard to the Benton County Public Facilities District,
Position #3

- 2014-533: Reappointment of E Kuhn to the Benton County Public Facilities District, Position #2
- 2014-534: Reappointment of D Liikala to the Benton County Public Facilities District, Position #1
- 2014-535: Line Item Transfer, Fund No. 0000-101, Dept. 110
- 2014-536: Contract w/ABM Janitorial Services-South Central, Inc. for Janitorial Services
- 2014-537: Purchase Authorization of Toner & Ink Cartridges from The Office Pal
- 2014-538: Line Item Transfer, Fund 0502-101, Dept. 000
- 2014-539: AAmended Contract w/Washington State DSHS for Aggression Replacement Training Consultation
- 2014-540: Juvenile Detention Alternatives Grant Application w/DSHS, Office of Juvenile Justice
- 2014-541: Line Item Transfer, Fund No. 0149-101, Dept. 000
- 2014-542: Business Consultant Agreement w/Randall L. Barnes
- 2014-543: Agreement Between WA Assoc. of Sheriffs and Police Chiefs – FY 2014 Registered Sex Offender Address and Residency Verification Program
- 2014-544: Agreement with WA State Patrol – FY 2014 Marijuana Eradication Program
- 2014-545: Approval of 2015-2020 Six-Year Road Program
- 2014-546: Grant Agreement – Continuum of Care Program Grant Agreement – HUD and Human Services

There being no further business before the Board, the meeting adjourned at approximately 9:45 a.m.

Clerk of the Board

Chairman

#04342

- ☒ Addition to Payroll
☐ Position Change _____
(Specify)
☐ Removal from Payroll
☐ Other _____
(Specify)

BENTON COUNTY MASTER PERSONNEL ACTION FORM

EFFECTIVE DATE 07/07/2014

NAME Linda Robb SS# 516-98-7983
HOME ADDRESS 216 Center Blvd CITY Richland STATE WA ZIP 99352
MALE ☐ FEMALE ☒ BIRTHDATE 8/20/1967 BIRTH PLACE Montana TELEPHONE 509-366-6743
PERSON TO NOTIFY NAME Don Robb TELEPHONE 509-366-1343
IN CASE OF ADDRESS 216 Center Blvd CITY Richland STATE WA ZIP 99352
EMERGENCY RELATIONSHIP husband

EMPLOYMENT TYPE

- ☒ A. REGULAR FULL TIME ☐ B. TEMP. FULL TIME ☐ C. REGULAR PART TIME ☐ D. TEMP PART TIME ☐ E. PROVISIONAL
☐ F. INTERMITTENT ☐ G. APPOINTIVE-SUPER ☐ H. APPOINTIVE-NON SUPER ☐ I. ELECTED OFFICIAL ☐ J. OTHER

PAY CODE ☒ EXEMPT ☐ NON-EXEMPT

SALARY \$7,079 GRADE 23 STEP F POSITION Human Services Administrator
FUND # 0108101 FUND NAME BF Human Services DEPT. 560 DEPT. NAME Contract Admin

FULL ACCOUNTING NUMBER OF ELEMENT TO CHARGE BENEFITS TO: 0108101.560.00000.566.110.1314

UNION ☐ JUVENILE CLERICAL ☒ NON BARGAINING ☐ COURTHOUSE ☐ APPRAISERS ☐ SHERIFF CLERICAL ☐ SHERIFF MEDICAL
☐ JUVENILE DETENTION ☐ SHERIFF DEPUTIES ☐ CORRECTIONAL ☐ FACILITIES / PARKS ☐ ROAD DEPT. ☐ CRISIS ☐ BAILIFFS

RETIREMENT ☐ LEOFF I RETIREE ☐ PERS I ☐ PERS III ☐ NONE ☐
☐ LEOFF II ☒ PERS II ☐ PSERS

INDUSTRIAL ☐ 0 - NONE (00-0) ☐ 3 - OUTSIDE (15-1) ☒ 4 - INSIDE (53-6) ☐ SHERIFFS/CORRECTIONS (69-5) ☐ SHERIFFS/RESERVES (69-6)

LOCATION ☐ KE/AN ☐ KE/CR ☐ KE/FG ☐ KE/JC ☐ KE/SP ☐ PR/AN ☐ PR/CH ☐ PR/SP ☐
☐ KE/CO ☒ KE/HIS ☐ KE/FS ☐ KE/JJ ☐ KE/PK ☐ PR/CE ☐ PR/NW ☐ RI/AU

JOB ☐ 00-NOT REPORTED ☐ 01-OFFICIALS/ADMIN. ☒ PROFESSIONALS ☐ 03-TECHNICIANS ☐ 04-PROTECTIVE SERVICES
CATEGORY ☐ 05-ADMIN. SUPPORT ☐ 07-PARA PROFESSIONALS ☐ 08-SERVICE/MAINTENANCE ☐ 09-SKILLED CRAFT

COMMENTS:

Allocate wages to 2 line items - 50% to each line item: 0108101.504.00000.564.120.1314 & 0108101.560.00000.566.110.1314

for Accounting purposes only
Offer letter signed by Board of Benton +
Franklin County Commissioners authorizing
hiring for the position & wage. Hum 1314-001

VACATION HOURS CASHOUT 0 SICK HOURS CASHOUT 0 FINAL PAYCHECK _____

REMOVAL ☐ QUIT ☐ RETIRED ☐ APPROVED RESIGNATION ☐ DECEASED ☐ WORKERS COMP.
☐ DISCHARGE ☐ WORK LAY OFF ☐ END OF SEASON ☐ MILITARY

LEAVE ☐ SICK ☐ LEAVE W/O PAY ☐ LEAVE OF ABSENCE ☐ FMLA ☐ WORKERS COMP LEAVE ☐ PREGNANCY LEAVE ☐ ADMIN. LEAVE
DATE LEAVE STARTS _____ DATE LEAVE ENDS _____ LAST DAY WORKED _____ FULL PAY THROUGH _____

APPROVAL

ELECTED OFFICIAL OR DEPARTMENT DIRECTOR/MANAGER DATE

EMPLOYEE NAME

DATE

PROCESSED

PAYROLL OFFICER

DATE

Staff Meeting Notes February 4, 2015

Present: Linda Robb, Maria, Melinda, Mykel, Lisa, Deena, Gordon, Jennifer, Mari, Miriam, Tammie, Joel Miranda, Linda Ivey, Shela, Joel Chavez

Absent:

Call to Order: 11:00 am

Compliance-

- Tammie and Linda Robb attended the quasi-judicial hearing regarding a Veteran who was declined for services. The Veteran was grant funds through the denial and Commissioners' process.

Program Updates-

- **Melinda-** The PIT is over, will be attending a webinar next Tuesday and then will start entering PIT data. BC 2060 will fund Elijah Family Homes and River of Life Metropolitan Church. FC will also fund Elijah Family Homes and Community Action Committee. Currently working on the 2163 formula which will use numbers from CES rather than PIT numbers to determine the percentage of what population will be funded. Starting housing inspections for Shelter Plus Care with Domestic Violence Services.
- **Mykel-** Linda Robb reported that there were some changes to the monthly essential needs distribution as well as the lowering of family and friends to \$150.00.
- **Lisa-** Linda Robb reported that the TANF Program is full except for the literally homeless population. We have received direction from Emily at Commerce to try not to turn away people.
- **Gordon-** Interviewing for the last open crisis counselor position. Jessica, one of the support staff submitted her letter of resignation; her last day will be Friday. Interviews for Jessica's position will be done on Friday. Working on electronic health record with Netsmart.
- **Mari-** Busy, the State plans to phase out Pre-Voc services. There is one Pre-Voc provider who is not happy and Mari is working with them on the transition plan. The State plans to have Pre-Voc phased out completely in 3 years. Working on TROT work, attending ISP meetings, Goodwill has done a good job of revamping their whole program. RFQ's sent out and due March 2015. Linda Robb stated that Mari did a good job of presenting at the Human Services Advisory Board Meeting.
- **Tammie-** Working on CDBG renewal application and will be sub-contracting with CAC. Visit from Commerce last week for the CHG pre-audit went well. Emily will be back in April 2015 to perform an audit. Housing Provider Meeting had a good turnout. Attending a pilot project meeting for TANF. Tammie will be working with Joel Miranda who will step in when she goes on maternity leave.
- **Joel Miranda-** Attended CES in Spokane last Wednesday with Jennifer and Miriam. Planning Reach Out Event and hope to have the first meeting in March. Will be touring the Lourdes Counseling Center trailers and Cullum house with Linda Robb on Friday. Will be discussing the screening process for CES to Catholic Family & Child Service, Lourdes Counseling Center, and Tri-Cities Community Health.

- **Lisa-** Will be going to the jail on Friday's to do screenings. Lisa stated that she would like Linda Robb to reach out to the new Franklin County Sheriff in hopes they inform the new sheriff about the Jail Release Program.
- **Mykel-** There are a total of 56 people in the CD Program. Linda Robb noted that HEN took a hit yesterday, and Commerce will be taking \$175,000.00 away. Linda Robb would like expenses to be kept at around \$48,000.00 for the next 6 months. HEN funds will be watched closely and will talk more about it in February.
- **Jennifer-** Going to Spokane County. Linda Robb stated that CRU personnel have been working closer at backing up the Housing Department when mentally ill clients become unstable.
- **Tammie-** Completed drafting out CAC's and Domestic Violence Services' ESG sub-contracts. Veteran's Advisory Board meeting is on 1/23/15.
- **Joel Chavez-** Joel briefly spoke about the Multicultural Diversity Training that will be given to CD providers next Friday.
- **Mari-** Mari stated that she has begun receiving letters of intent for the RFQ for DD services that went out last month. RFQ packets will be given to the Advisory Board to review. Working with John Lund for CI's entire organization transformation.
- **Joel Miranda-** Finished housing policies and procedures and currently working on editing them. Joel also spoke about the Multicultural Diversity Training that will be taking place at the RSN next Friday at noon.
- **Linda Robb-** Commerce will be performing a pre-audit visit on 1/30/15 for CHG. Commerce also changed CHG guidelines for HEN on 1/1/2015. A survey for CDBG services will be distributed soon.

Contracts-

- Melinda spoke about the Franklin County contract TIR had for work. TIR currently has not money to pay for work that was performed on the property. As a result the property had a lien placed on it until the bill is paid. TIR owes \$7,000.00 for the work that was done. Melinda is hoping that once March 1st comes around that we can contract with River of Life Metropolitan Community Church to take care of the work that is owed since the building that TIR is in belongs of River of Life Metropolitan Community Church.
- Mari stated that the CI Community Center contract will end on 1/31/2015.
- Linda Ivey mentioned that Netsmart has still not submitted a corrected invoice.

Old Business- None.

New Business-

- Individuals helping out with the PIT need to code PIT on their PAF's

Authorized Travel-

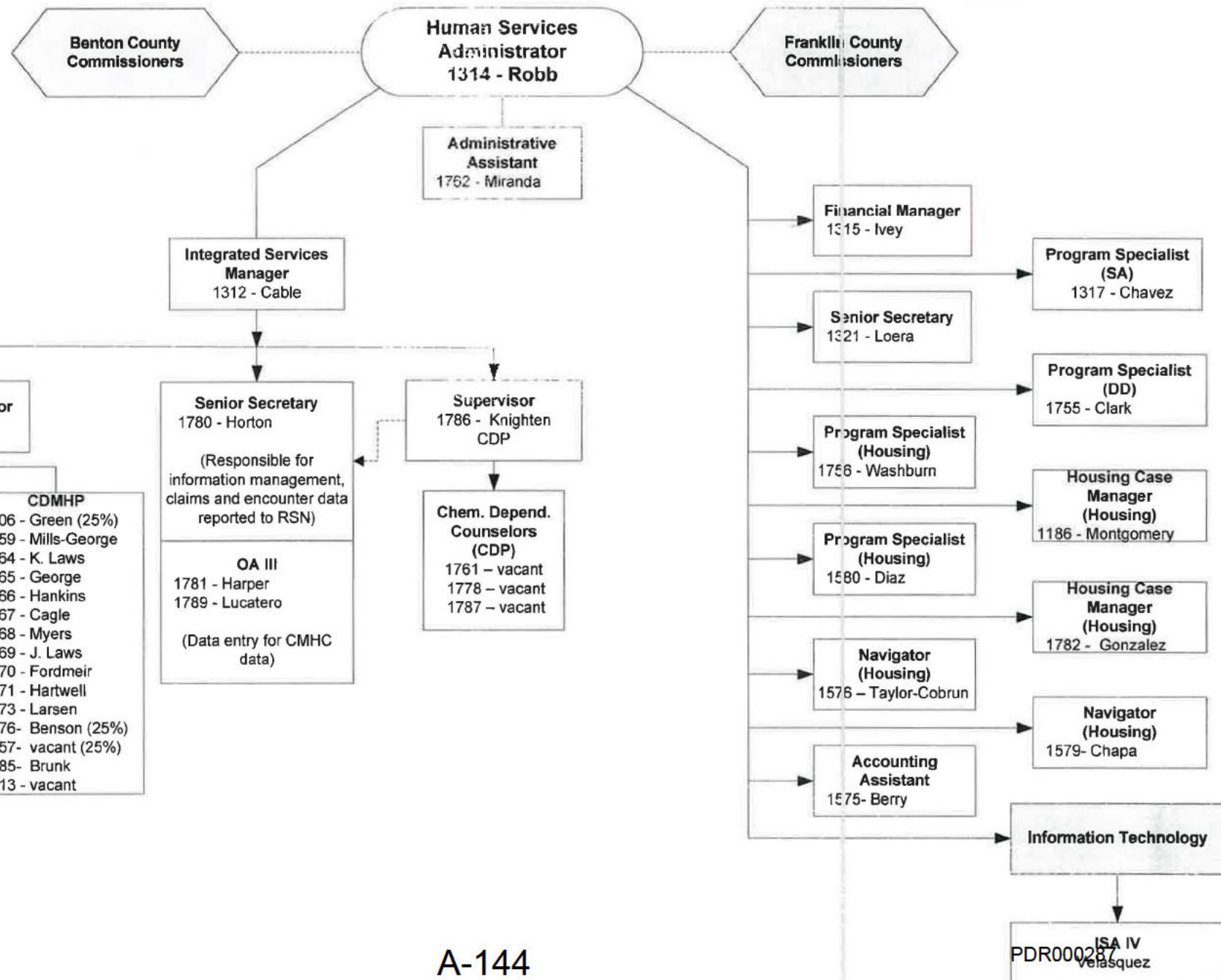
- Joel will be going to ACHS this month.

Adjourned- 11:46 am

Notes taken by Maria.



2014
ORGANIZATIONAL CHART
Benton-Franklin Department of Human Services



From: [Linda Robb](#)
To: [Robert Koch](#)
Subject: Benton county board meeting
Date: Tuesday, June 09, 2015 12:50:06 PM

Bob,

In this morning's meeting Commissioner said that he wanted to send a letter to the RSN cancelling the Medicaid and state only contracts with The Crisis Response unit and that he wants this done in the next 180 days. He subsequently wants to dissolve the department of Human Services. He is having Rick Weaver come down next week to present to the Benton County board about why dissolving the department of human services and privatizing the Crisis Response Unit is the best things to do. Does Rick Weaver run us now? Sean is presenting him as someone who has no interest in this, I feel that Rick has a huge interest in this since he is a member of the RSN governing board. Obviously I am very concerned about this action. What is going on?

Linda M. Robb
Benton and Franklin Department of Human Services
Director
509-783-5284

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