

2/8/13 Traffic Shop - A. Monroe <sup>Moss 2008 6950</sup>

8:45A CD calls saying Jackson informed him that an office staff  
is acting strange, wandering around, staring into ceiling.

9:05A Arrive at traffic shop, PJ in dispatch office, we meet in his  
office. States alternate Monroe is employee acting strange.  
New employee, accommodation from SPL.

9:15A Try to contact HR regarding details of accommodation.

9:15A Karen B goes to HR to make contact w/ Doran

9:18A Jackson fills out observation forms.

9:22A Spoke w/ Beltz, she was familiar w/

### Observation:

- eyes glazed / wandering / unfocused
- Asking same question over & over
- Leaning back and forth on chair
- Stating her talking to herself is singing w/ rest of ladies
- Unfamiliar w/ FFD process.

10:20 made call to union

10:30 I entered asked if call was completed, Ann stated  
she only spoke w/ Laura at front desk, I informed  
her she has two more minutes.

10:43 Employee refused FFD, signed refusal. I clearly informed  
her that her decision can not be reversed and she  
acknowledged. We informed her that she will be placed  
on admin leave and needs to arrange a ride home.

Employee went in Ladies restroom 10:45 - 11:25 on  
telephone.

11:49 Employee cannot be located, left facility, car cannot be found