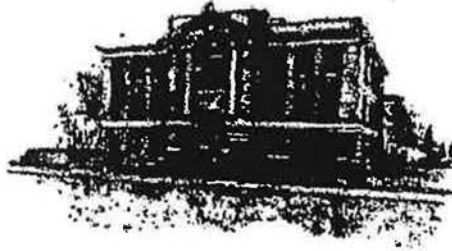


Jerome Delvin  
District 1  
Shon Small  
District 2  
James Beaver  
District 3

Board of County Commissioners  
BENTON COUNTY

David Sparks  
County Administrator

Loretta Smith Kelty  
Deputy County Administrator



July 16, 2015

Linda M. Robb  
Richland WA 99352

HAND DELIVERED

RE: *Administrative Leave With Pay Notice*

Dear Ms. Robb:

This letter places you on Administrative Leave With Pay immediately, pending completion of an investigation into allegations you have engaged in misconducts related to your job. Placing you on Administrative Leave With Pay is not discipline, nor is it an assumption of your guilt or your innocence, but rather provides Management an opportunity to continue to gather facts in this matter in order to determine any appropriate administrative action required to resolve the issue(s).

The allegations under investigation are such that they compromise your ability to perform your duties and will require a period of time for a full and complete investigation. Should other allegations of misconduct arise during this investigation, you will be so notified. You will also be notified of the findings of the investigation. You will remain on Administrative Leave With Pay pending the conclusion of this investigation.

During your Administrative Leave With Pay, you are to have absolutely no contact, direct or indirect, with Human Services employees, including co-workers or volunteers, who may be involved in this investigation, unless directed by me or Benton County Personnel Manager Lexi J. Wingfield. During the time you are on Administrative Leave With Pay, you are also directed not to come to Human Services or CRU offices, unless expressly directed by me or Personnel Manager Wingfield.

While on Administrative Leave With Pay, you are to be available to return to work as directed. If Management is unable to contact you at your phone number of record, your personal leave account will be charged and you will be considered in an unauthorized leave status, which may also subject you to disciplinary action.



Linda M. Robb  
July 16, 2015  
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You are to immediately turn over any and all Benton County/agency property in your possession, including your identification badge. Thank you. If you fail to comply with any of the directives herein, you will be considered insubordinate and subject to disciplinary action, up to and including termination as an agency employee. If you have any questions, please do not hesitate to contact me directly.

Sincerely,



David A. Sparks  
COUNTY ADMINISTRATOR

DAS:bms

Cc. Board of Benton County Commissioners  
Board of Franklin County Commissioners  
Lexi J. Wingfield, Personnel Manager